



**COMMITTEE SECTION ONLY**

Notice No: 03/2014

Notification Date: 13/10/14

## **Arrangements Made by the Leader of the Council for the Discharge of Executive Functions under Section 14 (2) Local Government Act 2000 (as amended)**

### **Schemes of Delegation of Executive Functions to Executive Members/Executive Committees/Officers**

I hereby make arrangements for the discharge of the executive functions specified at Box A below and give notice to the Monitoring Officer that I have done so.

#### **A. Specify the Arrangements being made:**

- (1) The arrangements for the discharge of executive functions as set out in Section 3 of Part 3 of the Council's Constitution (copy attached to the original of this document only) shall have effect.

Notes:

- (a) The changes from the arrangements in force immediately prior to the date hereof are shown as tracked changes on the copy of Section 3 of Part 3 of the Constitution.
- (b) A report from the Director of Governance and a copy of Part 3 of Constitution (with tracked changes) have been circulated to Members under separate cover. These have been considered by the Governance Committee at its meeting held on 2 October 2014 and will be presented to Council at its meeting to be held on 26 November 2014.
- (2) Where, prior to the date hereof, the Cabinet has authorised any officer or individual executive member to discharge any function of the executive, either acting alone or in consultation with any member(s) of the executive or other officer(s), then the individual executive members or officers in question shall be authorised to continue to discharge the executive functions in question, subject to the same liaison/consultation requirements as were contained in the original decision.
- (3) Where the responsibilities of any officer(s) and executive member(s) have changed since the date of any decision referred to in (2) above, the executive functions to be discharged shall be discharged by the executive member or officer whose current responsibilities most closely reflect the range of responsibilities discharged by the executive member or officer described in the original decision. Where the executive function in question was to be discharged in liaison/consultation with another executive member or officer whose responsibilities have also changed, the executive member(s) or officer(s) whose current responsibilities most closely reflect the range of responsibilities discharged by the executive member(s) and officer(s) described in the original decision.

(4) I am not able to approve the scheme of officer delegations in so far as it relates to council functions. However, I approve the totality of this scheme in the event that any delegation has been incorrectly classified as a council function instead of an executive functions.

**B. Specify the date from which the arrangements/amendment(s) are to have effect**

From the date upon which the Leader signs this document.

**C. State whether the arrangements/amendments made affect executive members or officers.**

The amendments will affect both executive members and officers.

**D. State the reasons for, and effect of, the arrangements/amendments:**

- (i) Section 3 of Part 3 – Responsibility for Executive Functions  
An amendment to incorporate a delegation approved by the Leader since the last Constitution Review.
- (ii) Section 6 of Part 3 – Scheme of Officer Delegations  
The amendments are required as a consequence of legislative and organisational change and reorganising the delegations into a new easier to read format. This was the primary focus of the review.

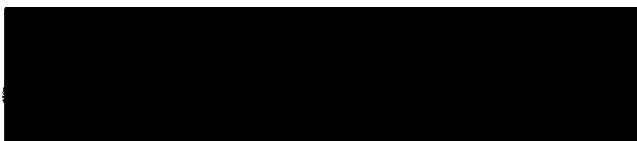
**E. State whether, in the view of the Leader of the Council, the effect of the arrangements/amendment(s) is to withdraw delegations from the executive as a whole, a committee of the executive or an individual executive member (in any such case) to any significant extent:**

No.

**F. State anticipated date of report to Council:**

26 November 2014

Signed:



Leader of the Council

Dated:

13/10/2014